

Clwb Cleddyfa Barti Ddu Fencing Club

A community fencing club



Data Protection Policy

Barti Ddu Fencing Club's data protection policy sets out our commitment to protecting personal data and how we implement that commitment with regards to the collection and use of personal data.

We are committed to:

Meeting our legal obligations as laid down by the [Data Protection Act 2018](#) (GDPR) and ensuring that we comply with the six data protection principles, as listed below:

- Ensuring that data is collected and used fairly, lawfully and transparently
- That personal data is gathered and used only in order to meet our specific and explicit operational needs
- Taking steps to ensure that personal data is up to date and accurate
- Ensuring that data is used in a way that is adequate, relevant and limited to only when necessary
- Data is accurate and, when necessary, kept up to date,
- Handled in a way that ensures appropriate security, including protection against unlawful or unauthorised processing, access, loss, destruction or damage

As well as:

- Appropriate technical and organisational measures shall be taken against unauthorised and unlawful processing of personal data and against accidental loss or destruction of, or damage to, personal data
- Personal data shall not be transferred to a country or territory outside the European Economic Area unless that country or territory ensures an adequate level of protection for the rights and freedoms of data subjects in relation to the processing of personal data

We also ensure that:

- Subjects' rights can be appropriately exercised
- Providing adequate security measures to protect personal data
- A nominated officer is responsible for data protection compliance and provides a point of contact for all data protection issues
- All club officers are made aware of good practice in data protection
- Provide adequate training for all staff responsible for personal data
- Everyone handling personal data knows where to find further guidance
- Inquiries about data protection, internal and external to the organisation, are dealt with effectively and promptly
- Regularly reviewing data protection procedures and guidelines within the club